

Pinewood Derby Race Agenda

(Sample)

Event and Track Setup Team (about 1 to 1 ½ hours before race begins)

Set up tables for registration/weigh-in and tables for impound area. Decoration, place ceremony flags, test scales, have registration sheets and car labels ready. Inspectors should have rulers for measuring cars and scales for weigh-in the cars. Have Derby car registration sheet and circular labels ready. Weigh-in typically begins 45 minutes before race begins. -Inspection team should reviews construction rules before weigh-in.

45 minutes before race

Inspection Team begins weigh in and registration

Weigh-in and inspection occurs first - Inspection team member

If the car passes inspection, proceed with registration

If car does not pass, send entry to pit table with instructions to alter/repair*

When a scout's are is disqualified at the District race, the District Chairman will inform the parent/cub of that the Pack Unit leader is responsible for allowing a disqualified car to enter the District race. Always inform the parent/scout of the infraction and allow them to fix the problem in order to pass inspection.

Registration

Assign the cub a number

Log in boys first name and Pack number

Make two stickers, one for the car and one for the boys shirt pocket

Place car in a secure Holding area (Impound)

Select Judge for Design Trophies (two non-parents for the judging)

As the Inspection Team is weighing in:

-Make outline for the track with colored tape. Track is 40' X 8'

-Select Judge(s) for best design (non-parent). Must be selected before race starts.

-Designate an assistant Caller (new leader) and one other team member to Hoover at the starting area during the race to assist the Caller in miscellaneous tasks and to help the boys get organized to race their cars.

-Choose Cubs to perform Flag Opening

All three at back of tract to begin. Caller announces, "Color Guard Advance" and the two flag holders march to the end of the tract and stand next to stand. Caller says "Color Guard, post the colors", after posting, Caller leads audience in the "Pledge of Allegiance" Then, caller says, Color Guard Retreat.

-Choose adult to say opening prayer

20 minutes before Race

Track arrives: Ask parents from crowd to help bring track in.

Awards Team - Inspects all cars before the race begins & judge best design

1) best overall design

2) Best traditional design (obviously boy made)

3) Any other awards to be given

- Head Inspector chooses a team of two to assist Mr. Hawkins during race, one of those will keep an eye on the pit table and look for late participants.
- Awards team assigns a team member to gather winners after the race and complete the Winners Log sheet
- Uniformed leaders of the Pack walk up and down the sides and randomly congratulate boys and parents for making it to the finals. We want them to feel special for attending, not particularly for winning. Many uneasy feelings, especially parents, will be eased after being complimented in some way.
- Have someone take pictures; just a camera flash creates excitement (even if you do not have film)

10 minutes before Race

Judges must pick design trophy(s) before race starts

- Derby Chairman Welcomes scouts and parents
- Announcements

- Race Procedures

- Must stay behind ropes/tape when not racing
- When your car number range is called, go to the Impound table and ask the attendant for your car. Say please. Handle your car very delicately, don't touch the wheels or axles.
- Do not test it out on the floor. Wait patiently in the racing block behind the track marked with tape.
- The race is double elimination, so do not leave until the race is over.

-2 Minutes before Race (Or gauge when MC is about ready to start)

- Flag Ceremony, then Prayer
- Introduce Master of Ceremony

Race Begins -

During Transitions of Race -Comments

- How the design award trophy is selected
- Winning boys & parents please stay long enough to get a picture and complete the Winner sheets
- Introduce Derby Team and possibly take a picture
- Ask parent to stay afterward to help with the track removal.
- Toward end of race, move awards table in a position where the crowd can take pictures.
- Have a member of the team prepare to hand the trophies to the Chairman who awards the winners.

Final

- Chairman Issues awards to boys
- Award Team member obtains each boy's names, pack, address & phone number.
- Completes a registration form for entry to the District race.

Things to Bring to the Derby

Two Scales
Labels for Cars & Boys
Derby Log Sheet
Spare car parts box
Cloth - 3 types (blue, Gray and Flag)
Clips to hold cloth on table
Wood Stand for trophies
Tape (colored) to outline the track.
Flag & Pole
Camera -
Pencils & Paper
Rulers
Blank Awards Sheet for names
Box for Fee collection
Printouts (“Graphite Outside”, “Do Not Touch”, “Rules”)
Permanent Marker to mark wheels

Masking tape for other things
Posterboard for Graphics

Tips :

You can use an overhead projector to display results to the crowd.
Sticker the car and boy with a label so that the boy will remember his car number